

EXPANDED PRESIDENTS' COUNCIL MINUTES

March 20, 2012

CC 127 • 3 – 4:30 p.m.

| PC Members | Attendance | EPC Members Present: | Attendance |
|--|------------|--------------------------|------------|
| Joanne Truesdell (President) | Absent | Scott Giltz | X |
| Adam Hall (FTF Pres) | X | Cyndi Andrews | Absent |
| Steve Beining (FTF Elect) | X | Bill Briare | Absent |
| Jennifer Rueda (PTF Pres) | X | Theresa Tuffli | Absent |
| Tamera Davis & Lizz Norrander (Clisfd Pres) | XX | Karen Martini | Absent |
| Sean Briare (ASG Pres) | Absent | Phillip King | X |
| Bob Cochran (Exempt Pres) | Absent | Chris Robuck | Absent |
| Bob Cochran (Chair of College Council) | Absent | Kim Carey | Absent |
| Elizabeth Lundy (VP of Instructional Services) | X | Steffen Moller | X |
| Shelly Parini (Dean of College Advancement) | X | Jim Martineau | X |
| Courtney Wilton (VP of College Services) | X | Matthew Altman | X |
| Marsha Edwards (Dean of HR) | Absent | Cynthia Risan | X |
| Janet Paulson (PIO) | Absent | Debbie Jenkins, Recorder | X |

Attendance / Guests: Patricia Scott

BOARD POLICY K, KL and Administrative Regulation KL – (Coded 03.20.12-Handout #1)

This is a first reading by Expanded Presidents' Council members Board Policy K: District-Community Relations and Administrative Regulation KL-AR: Public Complaint Procedure.

No comments or changes were suggested for KBE, KG, KGC/GBK/JFCG, and KGF/EDC.

Board Policy Suggested Changes & Discussion:

KGB: Removal/Exclusion of Person(s) from Campus: It was suggested to change the name of Board Policy KGB to match the administrative regulation title, "Removal / Exclusion of Non-enrolled Persons". It is important we make it clear we are not addressing issues with students in this policy – only non-enrolled persons.

KGB: Removal/Exclusion of Person(s) from Campus: It was recommended to include changes submitted by Kurt Nelson: "The College may remove or exclude any person from campus for a violation of College policy, regulation, local jurisdiction law or ordinance, or state law."

KI/KJ: Solicitation: The first sentence includes a reference to "Vendor Guidelines". The question was asked, "Do these still exist?" Courtney Wilton and Steffen Moller agreed to conduct necessary research to verify existence of the "Vendor Guidelines".

Note: Following this meeting Elizabeth Lundy reported that there is a document entitled "Vendor Guidelines" and it is appropriate to refer to it in board policy.

KL: Public Complaint Procedure: We have policy in place for students but no policy for public complaints. This is a new policy for Clackamas Community College. There were no changes suggested at this time.

Administrative Regulation Changes:

KL-AR: Public Complaint Procedure: This is a new administrative regulation for Clackamas Community College. This regulation talks about what happens if a community member has a specific complaint about an employee. If this is the scope of this regulation, we should make the title reflect that. (The reference to first talking with the employee and then the supervisor makes sense and the regulation is probably fine *as is*.) However, if this regulation is meant to cover *any* complaint procedure, then it needs to be revised. (If a community member complains about tuition etc., it is not clear in the regulation who they should go to and the *administrator/supervisor* does not make sense).

It was the recommendation of Expanded Presidents' Council members to move Board Policy K/L: District-Community Relations and Administrative Regulation KL-AR Public Complaint Procedure forward to College Council on April 6th as a first reading.

Next Steps:

4/6/12: College Council; 1st reading

4/20/12: College Council; 2nd reading

5/8/12: Presidents' Council; 2nd reading

5/9/12: Board Policies K & KL; CCC Board of Education; 1st reading

5/9/12: Administrative Regulation KL-AR; President's Report to the Board

COLLEGE COUNCIL – Bob Cochran

- Agendas and minutes: <http://www2.clackamas.edu/committees/collegecouncil/index.aspx?content=meetings>
- April 6th: Next College Council meeting topics will include Board Policy K/L District-Community Relations and Administrative Regulations KL-AR Public Complaint Procedure.

ASSOCIATION REPORTS**Associated Student Government (ASG) / Sean Briare:**

No report.

Classified / Tamera Davis & Lizz Norrander:

No Report.

PT Faculty / Jennifer Rueda:

No Report.

FT Faculty / Adam Hall:

No Report

Exempt / Bob Cochran:

Courtney Wilton reported on behalf of Bob.

- All Staff Appreciation Breakfast is coming up on March 22 from 7:00 a.m. – 10:00 a.m.
- Lively music will be provided by staff and students.

AROUND THE TABLE

Budget Advisory Group meets today March 20th at 2:00 p.m. immediately following the Expanded Presidents' Council Meeting. Courtney Wilton will do a quick synopsis following the meeting to keep everyone updated. There will not be many changes in positions etc.

Scott Giltz outlined the Accreditation visitation last Friday, March 16th. The Emergency Medical Technician program was under review as part of the ongoing accreditation 5-year cycle. A few of the areas reviewed were staff, support staff, administration, work within the community, and facilities. We will receive a full report in a couple weeks. Everything went really well and the accreditation committee said Clackamas Community College is doing a good job! The next area under review, during spring term, will be the Nursing program.

Foundations of Excellence (FoE): Nine dimension committees have completed their research and are ready to present their recommendations to faculty, staff, students, and the community. An exhibit hall for their work is in process. To best capture the input from many constituents, they are building a self-guided tour in the FOE Exhibit Hall. This tour will not only explain the FoE process but will help gather input in the form of a voting station at the end of the exhibit. The FOE Exhibit Hall will be housed in the Fireside Lounge in the Bill Brod Community Center from April 16 -27. Everyone is looking forward to students, staff, and community viewing this work and giving feedback.

Tamera Davis recently gave a student success presentation at a National Education Association (NEA) event.

Accreditation Update: Separate reports from all 10 TURTLE groups have been integrated into one draft that will be presented in April for input from Expanded Presidents' Council, College Council and the entire campus community. The report should be completed by June. In September we will be adding Standard 2. The Accreditation Team visitation is scheduled for October 8-10.

New Web Site: On April 23rd our new web site will go live. Shelly Parini will be giving a presentation, "G.O. Clackamas Web Kickoff" to the Clackamas Community College Board of Education on April 11th and present to Presidents' Council on April 20th. Contacts for questions concerning the new web site are Dean Walch, Webmaster or Simon Tam, Content Web Shepherd.

The Clackamas Community College Automotive Department participated in the roadster show at the Portland Expo Center last weekend, March 16-18. There were nine vehicles in the show. Seven of the vehicles (that were finished) won trophies and one of them won the Best Home Built Car award.

Distance Learning Emerging Technologies: Steve Beining is co-chair of the Oregon Community College Distance Learning Association (OCCDLA) this year and also on their Emerging Technologies subcommittee. This committee is researching ways to access and use open educational resources and new technologies.

PRESIDENT'S REPORT

No report.

UPCOMING MEETING DATES in 2012: ~~3/27, 4/3~~ (no meeting), 4/10, 4/17 (EPC), 4/24 (BAG), 5/1, 5/8, 5/15 (EPC), 5/22, 5/29 (BAG), 6/5, 6/12, ~~6/24~~ (no meeting), and 6/27 (BAG).

NUMBER OF HANDOUTS TO BRING: Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

PRESIDENTS' COUNCIL MEMBERS Joanne Truesdell (President), Adam Hall (FTF Pres), Steve Beining (FTF Pres. Elect), Jennifer Rueda (PTF Pres), Tamera Davis & Lizz Norrander (Clfsd Pres), Sean Briare (ASG Pres), Bob Cochran (Chair of College Council), Elizabeth Lundy (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Marsha Edwards (Dean of HR), Bob Cochran (Exempt Pres), Janet Paulson (Public Information Officer), and Debbie Jenkins.

EXPANDED PRESIDENTS' COUNCIL MEMBERS: PC Members plus Deans, Bob DeGatto, and Karen Martini.

Budget Advisory Group Members: Executive Team, Deans, Associate Deans, Association Presidents, Steve Beining, Rosemary Teetor, Lynda Graf, Tami Strawn, Chris Robuck, and Jennifer Rueda.
